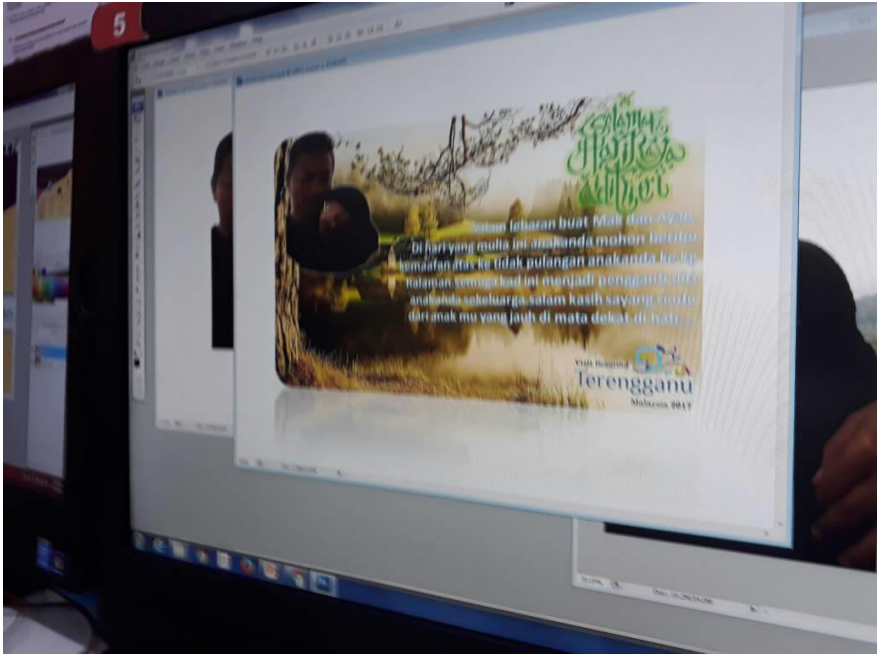


# LAPORAN AKTIVITI

## Kemaman Command Centre (KCC)

| ITEM<br>JENIS                                | INFORMATION<br>MAKLUMAT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | NOTES<br>NOTA |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------|---------|---|------------------|---------|---|--|--|---|--|--|---|--|--|---|--|--|---|--|--|---|--|--|---|--|--|---|--|--|----|--|--|----|--|--|----|--|--|----|--|--|----|--|--|----|--|--|----|--|--|--|
| Name of event<br>Nama acara /<br>program     | <i>Latihan asas Microsoft Power Point</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| Date & Time<br>Tarikh & Masa                 | 7 Jun 2017<br>11:00am-12:00tghr                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| Location<br>Lokasi                           | Mini pi1m kcc                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| Purpose<br>Tujuan                            | Meyediakan asas latihan Microsoft Power Point kepada ahli yang terlibat.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| Details of<br>recipients<br>Butiran Penerima | <table> <tr> <th>BIL</th><th>NAMA</th><th>COMPANY</th></tr> <tr> <td>1</td><td>Amran bin Yahaya</td><td>Pej Dun</td></tr> <tr><td>2</td><td></td><td></td></tr> <tr><td>3</td><td></td><td></td></tr> <tr><td>4</td><td></td><td></td></tr> <tr><td>5</td><td></td><td></td></tr> <tr><td>6</td><td></td><td></td></tr> <tr><td>7</td><td></td><td></td></tr> <tr><td>8</td><td></td><td></td></tr> <tr><td>9</td><td></td><td></td></tr> <tr><td>10</td><td></td><td></td></tr> <tr><td>11</td><td></td><td></td></tr> <tr><td>12</td><td></td><td></td></tr> <tr><td>13</td><td></td><td></td></tr> <tr><td>14</td><td></td><td></td></tr> <tr><td>15</td><td></td><td></td></tr> <tr><td>16</td><td></td><td></td></tr> </table> | BIL           | NAMA | COMPANY | 1 | Amran bin Yahaya | Pej Dun | 2 |  |  | 3 |  |  | 4 |  |  | 5 |  |  | 6 |  |  | 7 |  |  | 8 |  |  | 9 |  |  | 10 |  |  | 11 |  |  | 12 |  |  | 13 |  |  | 14 |  |  | 15 |  |  | 16 |  |  |  |
| BIL                                          | NAMA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | COMPANY       |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 1                                            | Amran bin Yahaya                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Pej Dun       |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 2                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 3                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 4                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 5                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 6                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 7                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 8                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 9                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 10                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 11                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 12                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 13                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 14                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 15                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |
| 16                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |      |         |   |                  |         |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |   |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |    |  |  |  |

| ITEM<br>JENIS                                                                  | INFORMATION<br>MAKLUMAT                                                                                                                                                                                                                                                                                                                                          | NOTES<br>NOTA |
|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
|                                                                                |                                                                                                                                                                                                                                                                                                                                                                  |               |
| <b>Details of contribution</b><br><b>Butir-butir berkaitan dengan aktiviti</b> | Menyediakan latihan asas dalam menguasai perisian Microsoft PowerPoint kepada individu yang memerlukan. Latihan disediakan oleh petugas kcc yang bertugas.                                                                                                                                                                                                       |               |
| <b>Benefits of the contribution</b><br><b>Kebaikan / kelebihan aktiviti</b>    | Antara kebaikan dan kelebihan aktiviti yang telah dijalankan adalah:<br><ol style="list-style-type: none"> <li>1. Memahirkan pelatih menggunakan perisian tersebut.</li> <li>2. Memudahkan urusan kerja yang melibatkan penggunaan perisian tersebut.</li> <li>3. Memupuk kesedaran kelebihan ict dalam kalangan pekerja dari agensi kerajaan/swasta.</li> </ol> |               |
| <b>Name of VIP</b><br><b>Nama VIP</b>                                          | -Tiada-                                                                                                                                                                                                                                                                                                                                                          |               |
| <b>Name of guest VIP</b><br><b>Nama tetamu daripada VIP</b>                    | -TIADA-                                                                                                                                                                                                                                                                                                                                                          |               |
| <b>Main execution</b><br><b>Pelaksanaan aktiviti utama</b>                     | 1. Menyediakan latihan/bengkel perisian Microsoft PowerPoint kepada pihak yang berminat.                                                                                                                                                                                                                                                                         |               |
| <b>Supporting activities</b><br><b>Aktiviti Sokongan</b>                       | 1. Memperkenalkan program komuniti pintar kepada masyarakat.                                                                                                                                                                                                                                                                                                     |               |
| <b>Other participants</b><br><b>Peserta Lain</b>                               | -tiada-                                                                                                                                                                                                                                                                                                                                                          |               |
| <b>Photo caption</b><br><b>Keterangan gambar</b>                               |                                                                                                                                                                                                                                                                                                                                                                  |               |

| ITEM<br>JENIS                                                                    | INFORMATION<br>MAKLUMAT                                                                                                                                                                                                                                            | NOTES<br>NOTA |
|----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
|                                                                                  |   <p><i>Petugas mengubahsuai gambar dengan menggunakan perisian Microsoft power point</i></p> |               |
| <b>Photo caption<br/>names</b><br><b>Keterangan<br/>gambar berserta<br/>nama</b> | <p align="center">-tiada-</p>                                                                                                                                                                                                                                      |               |
| <b>Translation<br/>Terjemahan</b>                                                | <p align="center">- TIADA -</p>                                                                                                                                                                                                                                    |               |

| ITEM<br>JENIS                                  | INFORMATION<br>MAKLUMAT | NOTES<br>NOTA |
|------------------------------------------------|-------------------------|---------------|
|                                                |                         |               |
| Supporting<br>documents<br>Dokumen<br>Sokongan |                         |               |